

FINANCIAL POLICY

COSMETIC CONSULTATIONS

- We will NOT submit any claim to insurance for an elective surgical procedure.
- Your consultation fee is \$75.00 for the doctor, which is currently being waived.
- If a patient is unable to keep a scheduled appointment, our office must be notified 48 hours prior to the appointment or the full amount of the consultation fee may be charged.

COSMETIC SURGICAL SCHEDULING

- In order to be placed on the surgery schedule, a \$1,000.00 non-refundable deposit is required. The surgical date will not be confirmed until this deposit is received.
- If a patient cancels a scheduled surgery, the deposit will not be refunded. If you cancel within 2 weeks prior to surgery, you will be charged 50% of the total fee quoted for your surgery. If you cancel within 24 hours of your scheduled surgery, you will be charged 75% of the total fee quoted for your surgery.
- The total cost for surgery is DUE IN FULL -- 2 WEEKS PRIOR TO SURGERY. If payment is not received 2 weeks prior to surgery, we have the right to cancel surgery.
- We accept payment by cash, personal check, cashier's check, money order or credit card (Master Card, Visa, Discover and American Express). Personal checks will not be accepted less than 10 days prior to surgery.
- Names of financing organizations, with whom our office does business with, will be provided to patients upon request.

INSURANCE CONSULTATIONS / CLAIM SUBMISSION

- We will NOT submit any claim to insurance for an elective surgical and aesthetic procedure.
- Co-payments are due at the time service is rendered.
- Regardless of insurance status, or payment determination made by insurance, you are responsible for full payment of the account.
- Insurance is a contract between you and the insurance company, therefore, our office submits claims to insurance as a courtesy. If insurance does not respond within 8 weeks, you will become financially responsible for the balance.
- Regardless of the determination made by insurance, you are responsible for payment.
- We accept most major insurances, however, it is the patient's responsibility to verify with insurance prior to scheduling. Our office does not participate with Medicaid.
- Workers Compensation / Auto Accidents / Disability – Claims will be filed on your behalf, provided that complete and accurate information has been provided to our office. Claims that are denied or under dispute are your responsibility and our credit terms will then apply. We advise you to keep in contact with your insurance carrier regarding your claims and your injury status.
- Missed appointments, unless cancelled one business day in advance, may be charged a \$50 cancellation fee.

GENERAL INFORMATION / TERMS OF CREDIT:

- Patient account balances that exceed 30 days will be subject to a 1.5% monthly finance charge.
- Accounts with no payment activity may be referred to a collection agency for handling.
- Outstanding balances need to be paid prior to receiving additional services. Patients who do not comply with our expectations may be put on a "cash only" basis for future appointments.
- Long Term/Short Term Disability paperwork is filed as a courtesy. Therefore, allow up to 2 weeks for completion.
- The Center for Aesthetics & Plastic Surgery is a physician-owned facility.
- There will be a \$25.00 fee assessed to all NSF checks.
- The adult accompanying a minor patient, or the parents/guardian of the minor, will be responsible for payment. For unaccompanied minors, non-emergency treatment will be denied unless prior authorization and completion of patient medical history and insurance responsibility information has been provided.